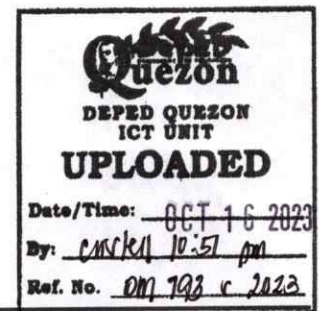




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



10 October 2023

DIVISION MEMORANDUM
DM No. 793, s. 2023

**CONDUCT OF UPSKILLING OF SCHOOL HEADS ON RESEARCH-BASED LITERACY AND
NUMERACY PRACTICES: KEY TO PROMOTE KS 1 EARLY LANGUAGE
LITERACY AND NUMERACY SKILLS (BATCH 1)**

To: Assistant Schools Division Superintendents
CID, Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Select Elementary School Heads
All Others Concerned

1. The DepEd-Quezon through the Curriculum Implementation Division-Instructional Management Section (CID-IMS) supports the DepEd MATATAG Agenda through Project SHINE (**S**trengthening **H**olistic **I**nterventions to **N**urture **T**eachers' **E**mpowerment) and commits its full support to Instructional Leaders on the provision of technical assistance to effectively promote Early Language Literacy and Numeracy instructional practices to learners. Anent to this, SDO-Quezon through CID-IMS will conduct Division Upskilling of School Heads on Research-Based Literacy and Numeracy Practices: Key to Promote KS 1 Early Language Literacy and Numeracy Skills to select Elementary School Heads on October 25-27, 2023 at Sevilla's Farm and Resort, Barangay Domoit, Lucena City.
2. The conduct of this training aims to:
 - a. capacitate newly-appointed School Heads about the Early Language Literacy and Numeracy Program for Key Stage 1;
 - b. provide basic skills to School Heads on the provision of sound and responsive technical assistance to teachers on improving the teaching and learning process in KS 1;
 - c. provide avenue to new school leaders to benchmark best practices in Early Language Literacy and Numeracy which are grounded on research; and

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- d. sustain and institutionalize the provision of technical assistance to School Heads to improve learning outcomes among Key Stage 1 learners.
3. All participants are stipulated in the list under enclosure 1 of this Memorandum. This is a live-in training that will be conducted on October 25-27, 2023. Opening program will commence at 8:00 o'clock in the morning.
4. Moreover, the following are the members of the Division Technical Working Group of the Division Upskilling of School Heads on Research-Based Literacy and Numeracy Practices: Key to Promote KS 1 Early Language Literacy and Numeracy. They are requested to attend a planning conference at SDO-Quezon CID-IMS Conference Hall on October 17, 2023 at 8:00 o'clock in the morning.

NAMES	DESIGNATION	DISTRICT/SCHOOL
MARIA DYLIN S. GARCIA	EPS-K/ELLN	SDO-Quezon, CID-IMS
GILBERT ALVA	PSDS	San Narciso II District
LILIOSA B. DIASANTA	PSDS	Sampaloc District
MARGARITA RODRIGO	School Head	Dolores Central E/S
ISABELITA B. GONZALVO	School Head	Masalukot 1 E/S
VENUS L. SAMSON	School Head	Matinik E/S

5. Food and accommodation of the participants shall be charged to Special Education Fund (SEF) while travel expenses of the participants and technical working group are chargeable to respective school's MOOE/Local Fund subject to usual accounting and auditing procedures.
6. Immediate dissemination of this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

cid-ims/mdsg/rqn/10/09/2023

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Enclosure No. 1 to DM No. 792, s. 2023

**LIST OF PARTICIPANTS TO THE CONDUCT OF UPSKILLING OF SCHOOL HEADS ON
RESEARCH-BASED LITERACY AND NUMERACY PRACTICES: KEY TO PROMOTE KS 1
EARLY LANGUAGE LITERACY AND NUMERACY SKILLS**

DISTRICT	SCHOOL HEADS	SCHOOL
1st CONGRESSIONAL DISTRICT		
1.BURDEOS	RODOLFO P. ASIA JR.	Burdeos Central E/S
2.GEN. NAKAR 2	MA. GLEENA A. OBUYES	Magsikap E/S
3.LUCBAN	SALVADOR HERNANDEZ	PEL 3A
4.MAUBAN SOUTH	MA TERESA MAGO	Alitap IS
5.PAGBILAO 1	ROXANNE M. EDRAD	Bukal E/S
6.PATNANUNGAN	RONNIE A. BARRERA	Patnanungan Norte E/S
7.POLILLO	CORAZON L. ASIS	Libjo E/S
8.SAMPALOC	MARIVI D. LADINES	Sampaloc E/S 1
TOTAL		8
2nd CONGRESSIONAL DISTRICT		
1.CANDELARIA EAST	MARIA CANTOS	Mayabobo E/S
2. CANDELARIA WEST	DENNIS M. CHUMACERA	Buenavista East E/S
4.SAN ANTONIO	MORLAN G. PASIA	Briones E/S
6.SARIAYA WEST	VANGIE C. RUBIO	Sampaloc 1 E/S
7. TIAONG I	ARNEL E. TINAMISAN	Bukal E/S
8.TIAONG 2	ARLENE M. DIAMANTE	Hilirang Buli E/S
TOTAL		6
3rd CONGRESSIONAL DISTRICT		
1.BUENAVISTA 1	JERIC P. OLPINDO	Cabong E/S
2.BUENAVISTA 2	ALLEN LEE SUAL	Esperanza ES
3.CATANAUAN I	MARLYN ROSALES	Ajos E/S
4. CATANAUAN II	MIRIAM FRONDOZA	Tagabas Ibaba E/S
5.MACALELON	JENNY R. SISTER	Olongtao Ibaba E/S
6.MULANAY 2	ROWENA B. MANZANO	Ibabang Yuni E/S
7. PADRE BURGOS	PRINCESS JOY S. MENGUA	Hinguiwin E/S
8.PITOGO	SHEREE ANN TOPACIO	Gangahin E/S
9. SAN ANDRES	ALEJANDRE P. ZOLETA	Uy Yek Liong E/S
10.SAN FRANCISCO II	ADELIA A. PANOTES	Tumbaga E/S
11.SAN NARCISO I	RAMIL GONDA	San Juan E/S
TOTAL		11

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4th CONGRESSIONAL DISTRICT		
1.ATIMONAN 1	REYNANTE VELASCO	Villa Ibaba IS
2.CALAUAG WEST	JOEL L. GEROLIA	Bantolinao National IS
3.LOPEZ EAST	MARGARITA B. SEGUI	Magallanes E/S
4.LOPEZ WEST	MELQUIADES L. VILAR	Concepcion E/S
5.PEREZ	VERONICA O. REYES	Severo Tejada IS
6.QUEZON	CHARLENE C. BINASA	Maria Febrer Maningas E/S
7.TAGKAWAYAN I	LUZVIMINDA H. BERMAS	Mnato E/S
8.TAGKAWAYAN II	REY DELOS SANTOS	Magsaysay E/S
TOTAL		8
GRAND TOTAL		33

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